



MEETING OF THE BOARD OF TRUSTEES

April 1, 2020
O'Fallon Township
801 E. State St.
O'Fallon, IL 62269

CALL TO ORDER at 6:58 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Supervisor Gary Ahle, Highway Commissioner Mark Downs, Trustees: Frank Morski, Bob Kueker and Gary Hursey; Deputy Clerk Debbie Allsup and Recorder Sheri Heil.

A motion was made by Trustee Frank Morski to excuse Trustee Doug Scott and seconded by Trustee Gary Hursey.

APPROVAL OF MINUTES OF MARCH 4TH BOARD OF TRUSTEES MEETING

Trustee Frank Morski made a motion to approve the minutes of the March 4th Board of Trustees meeting and seconded by Trustee Gary Hursey. Motion Carried.

SUPERVISOR'S REPORT

Update regarding grant for sanitary sewer lines along East State Street – Nothing new to report from neither Supervisor or Highway Commissioner.

Early voting was a success.

Received a dividend check for \$2,831 from TOIRMA (Township Officials of Illinois Risk Management Association). This is the same amount received for the last 5 years.

The Annual Town Meeting will be on Tuesday, April 14, 2020 at 7:00 P.M. at the O'Fallon Township Building. As of yet, no word from TOI (Township Officials of Illinois) with regard to cancelling or postponing because of the COVID-19 virus. A brief discussion followed.

Supervisor Ahle informed the board that last week the office was running on a reduced staff and working 3 ½ – 4 hours per day. We are still working with reduced staff but we are working full shifts. Ahle said the Rotary Van will remain shut down until the Governor removes the “Stay Home” order. A discussion followed.

APPROVAL OF SUPERVISORS BILLS

Town Fund	\$ 26,762.62
General Assistance Fund	\$ 4,406.95

Trustee Bob Kueker inquired about a payment from Road & Bridge Fund to the Town Fund. Deputy Clerk, Debbie Allsup said that she does the Highway Commissioner's pay out of the Town Fund and at the end of the year, she just does one payment transfer from Road & Bridge back into the Town Fund for salaries and administrative costs.

Trustee Gary Hursey made a motion to authorize the Supervisor's bills to be paid accordingly and seconded by Trustee Frank Morski. Roll Call: Morski – aye; Ahle – aye; Kueker – aye; Hursey – aye. Motion Carried.

HIGHWAY COMMISSIONER'S REPORT

RaDAR report provided.
(See attachment A)

Trustee Bob Kueker asked if the Road District crew is laid off during the "Stay Home" order. Downs said he kept the guys home one day because of rain. If he can keep the guys on outdoor projects and apart from each other, he is going to keep them working.

APPROVAL OF HIGHWAY COMMISSIONER'S BILLS

Permanent Road Fund	\$	31,761.12
Road & Bridge Fund	\$	142,058.79

Trustee Gary Hursey asked about a payment to Prado Construction. Downs explained he uses them when he has a big dig that his backhoes cannot handle. In this case, they replaced an under-road culvert and needed the aid of the trackhoe.

Hursey asked about the purchase of a woodchipper. Downs explained the old chipper did not serve the purposes they need so, Downs traded in the old one for a new model that can be pulled behind the truck and blow the chips in the back. Trustee Frank Morski asked Downs if he went out for bids. Downs responded he did not. He instead, went through the State of Illinois and their new process called Bid Buy which the Road District is a member. The company (Vermeer Midwest), where the purchase was made, is a vendor on the IL state Bid Buy program. Morski questioned the process by not going out for bids. Downs said if a state contract is used, the bids are already approved. He has used it in the past with trucks, salt, etc. If they are listed by the state, they qualify without the need to go out for bids. Downs said other municipalities have used them. He explained when you go to the sight, these items are listed on Bid Buy and already approved by the state and you can make the purchase. Morski asked if there is some where he would be able to look up this particular piece of equipment and find certification from the state of Illinois for the equipment and the price. Downs said he can e-mail the documentation to Morski.

Trustee Bob Kueker said the City had the same discussion and these people that do this, go out and get the bids. He knows this is acceptable to have the bids done by other people. What the City did; is take those bid(s) along with publicly going out for bids. He asked Downs if he thought this would be an acceptable practice in the future. Downs responded that in this case, there aren't a lot of companies locally that handle this particular piece of equipment he was interested in. Plus, he believes the company gave him a fair price (\$5,000) on the old equipment for a trade-in. Kueker added; in other words, they did go out for bids, it was just handled by a third party. Downs said it is specked out by the State of Illinois and they approve the lowest qualified bidder. Morski asked if the State issued a public bid request for that particular piece of equipment and this was the lowest qualified bidder. Downs said it that it was. Supervisor Ahle wanted to confirm what the Board is getting at;

that this procedure of going through the State of Illinois supersedes having to put anything in the paper. Downs said it does.

Township attorney, Cory Easton said he and Downs exchanged e-mails on this subject. His concern was, and he would like to see, just from the statute, that it has to be published locally, per the statute. There is a requirement, Downs has to be present when the bids are open. Easton suggested this but didn't know if it could be done with this company via telephone call or Skype. After all, this statute was enacted many years before these modern technologies were created. These were Easton's two concerns and, he added that Downs has always done a good job but, would like to see this addressed. A brief discussion followed about how to implement this procedure and stay in compliance with the statutes for future reference.

Trustee Gary Hursey made a motion to authorize the Highway Commissioner's bills to be paid accordingly and seconded by Trustee Bob Kueker. Roll Call: Morski – aye; Ahle – aye; Kueker – aye; Hursey – aye. Motion Carried.

TOWN CLERK REPORT

None.

TRUSTEES REPORT

None.

COMMITTEE REPORTS

SENIOR COMMITTEE REPORT

None.

YOUTH REPORT

None.

PLANNING REPORT

No report.

AFTER PROM REPORT

Trustee Frank Morski said with the After Prom being cancelled, his concern is that the gift cards do not depreciate by next year's event. Deputy Clerk Allsup said they have already been checked and are fine for next year. Any monetary donations received; the contributors have been contacted to see if they want the donation returned or roll it over for next year. Quite a few have opted for us to keep the donations. A brief discussion followed.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Supervisor Ahle said he will keep in contact with the board either by phone or e-mail and let them know what is going on, especially about the Annual Town Meeting.

PUBLIC INPUT

None.

ADJOURNMENT

A motion was made by Trustee Frank Morski to adjourn the meeting of the Board of Trustees and seconded by Trustee Gary Hursey.

The meeting adjourned at 7:20P.M.

Respectfully submitted by:

Deborah A. Allsup, Deputy Town Clerk