



MEETING OF THE BOARD OF TRUSTEES

August 6, 2014
O'Fallon Township
801 E. State St.
O'Fallon, IL 62269

CALL TO ORDER at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Supervisor Gary Ahle, Highway Commissioner Mark Downs, Town Clerk David Witter,
Trustees: Gary Hursey, Jeff Bevirt, Kenneth Joseph, and Doug Scott; Deputy Town Clerk/Recorder Debbie
Allsup and Recorder Sheri Heil

Others present: Gary Fohne

APPROVAL OF MINUTES OF PREVIOUS MEETING

A motion was made by Trustee Doug Scott to approve the minutes of the July 2, 2014 meeting as written and
seconded by Trustee Jeff Bevirt. Motion Carried.

SUPERVISOR'S REPORT

Supervisor Ahle reminded the board of the upcoming Educational Conference on August 16, 2014. A letter
from Centralia Township Supervisor, Mike Young was received encouraging people to attend this particular
meeting.

St. Clair County Township Officials Association quarterly meeting is scheduled for Thursday, August 21, 2014
at the Bel-Air Bowl Building in Belleville. Guest speaker is St. Clair County Clerk Thomas Holbrook.

Correspondence received from St. Clair County listing O'Fallon Township building as an Early Voting Site. A
brief discussion followed.

APPROVAL OF SUPERVISORS BILLS

Town Fund	\$	33,629.68
General Assistance Fund	\$	4,308.60

Trustee Gary Hursey asked about several larger than usual payroll checks. It was explained that when the
office personnel raises were approved at the last meeting, it was retroactive to April 1, 2014. Hursey
questioned why they wait so long to approve raises. Budget approval and auditing were the reasons.
Supervisor Ahle said he would speak with the auditor about having the raises approved April 1st to avoid back
pay. A discussion followed.



Jeff Bevirt made a motion to authorize the Supervisor's bills to be paid accordingly and seconded by Trustee Gary Hursey. Roll Call: Hursey – aye; Bevirt – aye; Ahle – aye; Joseph – aye; Scott – aye. Motion Carried.

HIGHWAY COMMISSIONER'S REPORT

Highway Commissioner Mark Downs reported on the Road District "RaDAR" for the following weeks of June 30, 2014 through August 1, 2014:

(See attachment A)

Downs told the board four (4) days were spent assisting Lebanon Township with chip sealing approximately thirty-six (36) miles of road.

Besides a lot of mowing in between, Caseyville Township has requested assistance with chip sealing their roads on August 19th, 20th and 21st. Downs said he doesn't have much oiling to do at this time. He might do Albers Rd. because of culvert replacements done last year and possibly around the Annex #1 garage. A brief discussion followed. Downs added that he has contacted an outside agency to do a road assessment which will help in determining whether or not he wants to chip seal a road. This should make it easier to explain to the people why it is being done at that time and lays a lot of concerns to rest.

Trustee Gary Hursey inquired about salt prices going up this year. Downs responded that he has an adequate stockpile right now. He just recently attended a conference with other Highway Commissioners and salt availability along with the cost is a concern for all of them. Downs signed up with the State to be the supplier. He also spoke with the County and was assured they will supply him, but doesn't know what the cost will be. Downs is getting a liquid pre-treat system for snow and ice and if he has to, he will get a second liquid applicator.

Other concerns most all Highway Commissioners share is the dumping of tires and electronic equipment in the Townships. Downs had to pick and dispose of twenty (20) tires today at a cost of \$2.50 per tire. He hopes the IEPA will find some funding to reimburse the Townships for this cost.

Trustee Doug Scott asked Downs how he is planning to get rid a backhoe previously mentioned. Downs said he is going to use it as a trade-in for a newer one when he finalizes it.

Trustee Jeff Bevirt asked if the Township is finished with the inter-governmental project with the City involving a detention pond. Downs said the Township has completed their part in the project, but the City has not yet finished a portion of the drainage part. A discussion followed.

Trustee Bevirt asked about installing sidewalks on Seven Hills Road. Downs said possibly in the future but, there is nothing going on now. He has made it known to the City that he will help them to get it done, but it isn't on their (the City's) list anytime soon. A discussion followed. Downs said the majority of the Township property is past the water tower. There is a small portion still zoned in the Township that has not had a sidewalk put in. This is because of a major drop-off from the roadside which would require quite a bit of fill. Also the property owner(s) isn't being cooperative. A brief discussion followed.

Trustee Scott told Downs that the lights on the north side of the annex #1 garage may be burnt out and need to be replaced.

Trustee Kenny Joseph wanted to compliment the road crew for the excellent job of mowing done at the south end of Weil Rd. and the north end of Seven Hills Rd.

APPROVAL OF HIGHWAY COMMISSIONER'S BILLS

Permanent Road Fund	\$	9,674.40
Road & Bridge Fund	\$	23,823.66

Trustee Kenny Joseph made a motion to authorize the Highway Commissioner's bills to be paid accordingly as presented and seconded by Trustee Jeff Bevirt. Roll Call: Hursey – aye; Bevirt – aye; Ahle – aye; Joseph – aye; Scott – aye. Motion Carried.

TOWN CLERK REPORT

Clerk David Witter reported on the township website with 630 visits. 80.6% were new visitors and 19.4% were returning visitors. 545 from United States, 52 from Brazil, 5 from India, 4 from Italy, 3 from Portugal, 2 each from Germany, Spain and Peru, 1 each from United Arab Emirates and Argentina.

TRUSTEES REPORT

None.

COMMITTEE REPORTS

SENIOR REPORT

Trustee Doug Scott said the last dinner was on July 17th. A total of 98 served with 10 no shows. The next dinner will be on Thursday, August 21st at 5:30 P.M. The next Senior Committee Board will be on Tuesday, August 26th at 6:30 P.M. Lastly, Scott said the Committee has some concerns about the costs of the catered meals and possibly increasing the ticket prices from \$2.00 to \$3.00 depending on if anything can be done with the budget. In Scott's opinion, the meals are once a month, why look for new caterers when they aren't sure how the meal will be? There are already 5 or 6 caterers that provide a good meal being used now, why not stick with them

YOUTH REPORT

Trustee Kenny Joseph reported the next meeting will be on August 18th at 7:30 P.M.

Trustee Hursey suggested a fund be set up for a scholarship at the last meeting. That way, the students would have to actively participate in order to qualify (ex. every year they participate, they earn more credit towards qualifying for the scholarship). Hursey asked if a Committee needs to be formed and how to begin this process. A discussion followed.

Supervisor Gary Ahle suggested looking into organizations or other government entity that is doing the same thing and get ideas from them. More discussion followed regarding guidelines.

PLANNING REPORT

No report.

AFTER PROM REPORT

No report

UNFINISHED BUSINESS

Supervisor Ahle asked the board their opinion on continuing with a single Board Meeting each month. Trustee Scott said he doesn't mind having one meeting a month, unless something comes up that needs to be addressed. Trustee Hursey said as long as the public doesn't demand it he's fine with a single meeting too. Trustee Bevirt said with 2 meetings a month, he felt more informed. If they continue with 1 meeting a month, he would like to get the meeting information e-mailed at least 24 hours in advance for his review. Deputy Clerk Debbie Allsup said she is going to make some adjustments to accommodate the single meeting a month and see that the information is sent to the board in a timely fashion. Bevirt asked the administrators if they were alright with a single meeting a month. Administration is very happy with the change because it cuts down the workload on preparing for just 1 meeting. Trustee Joseph said he has mixed feelings about it. If it is working in the office with taking care of paying bills; then he will go along with it. Supervisor Ahle said it has cut down the workload so far as well as the time the office staff to be here. Most other townships have a single meeting a month unless, they have other entities within their township they have separate meetings (i.e. sewer, water, fire, park, and cemetery).

Trustee Hursey asked about Planning and Zoning meetings. The information is received by the County with very little time to set up a planning meeting, let alone a board meeting to vote on it. If a special meeting has to be called, it has to be posted at least 48 hours in advance. There have been times when an e-mail/telephone vote has been done.

Clerk Dave Witter suggested setting up a cut-off time for incoming bills to be paid so the board receives all the information in a timely fashion. Ahle said they can do a cut-off anytime to coincide with a meeting. He added that now there are only 1 set of minutes to type up. Witter added the minutes are longer than with two meetings because the meetings are longer, so time-wise it doesn't make any difference.

Supervisor Gary Ahle made a motion to continue with the single Board Meeting a month to be held on the first Wednesday of each month until the end of the fiscal year and seconded by Trustee Jeff Bevirt. Roll Call: Hursey – aye; Bevirt – aye; Ahle – aye; Joseph – aye; Scott – aye. Motion Carried.

Ahle informed the board a correspondence was received from St. Clair County Intergovernmental Grants Department denying the application submitted for sanitary sewer improvements on the south side of East State Street because, it did not meet the required eligibility criteria of being in a low-moderate income area (LMA). Ahle said he Downs looked at the map the Grants Dept. used as a census reference and the section of East State St. the grant applied for, was grouped with all the houses going south of the railroad tracks almost to the O'Fallon High School and including Weber Rd. Downs explained that these 'lines' were drawn according to the last census taken and so far, he has been unable to find out who makes these 'lines' on the map as a reference. The other option is for the Township to do an individual survey on all the homes affected by getting their personal information and incomes then, the application can be resubmitted. This will probably be the way to go because the 'lines' have already been laid out and are not going to be changed. Ahle said they will have to get assistance from the engineers. Draft a letter to send to the residents involved plus, any footwork involved later. It was asked if a meeting could be arranged with somebody from the Grants Dept. Ahle said he will look into it. Downs suggested contacting County Board Member Craig Hubbard and see what he thinks the Township's next step should be. A discussion followed.

NEW BUSINESS

A donation request was received for the 17th Annual O'Fallon-Shiloh Chamber of Commerce Golf Tournament on September 9, 2014. Ahle said in the past they have donated \$150 towards a Silver Hole Sponsorship.

Trustee Gary Hursey made a motion to grant a Silver Hole Sponsorship to the O'Fallon-Shiloh Chamber of Commerce Annual Golf Tournament in the amount of \$150 and seconded by Trustee Doug Scott.

Roll Call: Hursey – aye; Bevirt – aye; Ahle – aye; Joseph – aye; Scott – aye. Motion Carried.

Approval of raises for the building monitors and part-time custodian in the amount of 25¢ per hour effective next pay period. A brief discussion followed.

Trustee Gary Hursey made a motion to approve a pay raise in the amount of 25¢ per hour to the building monitors and part-time custodian effective next pay period and seconded by Trustee Doug Scott.

Roll Call: Hursey – aye; Bevirt – abstain; Ahle – aye; Joseph – aye; Scott – aye. Motion Carried.

Approval of a Hall Rental Request submitted by Dana Doerfler, representative of the Hearts and Hands Quilt Guild, for the purpose of a sewing seminar on Wednesday, August 13th, 2014 from 8:30 A.M. to 3:30 P.M.

Supervisor Gary Ahle made a motion to approve the Hall Rental Request submitted by Dana Doerfler from the Hearts and Hands Quilt Guild for a sewing seminar and seconded by Trustee Kenny Joseph. Roll Call: Hursey – aye; Bevirt – aye; Ahle – aye; Joseph – aye; Scott – aye. Motion Carried.

Ahle informed the board of TOI Annual Conference on November 9th – 11th in Springfield, IL. If anybody is interested, contact the office staff.

A Loss Control Meeting sponsored by TOIRMA on Wednesday, August 27, 2014 at the Freeburg Town Hall. Ahle informed the board that he and Downs will not be attending this meeting since they just recently met with the TOIRMA representative and already went over everything for the Township.

A Recognition Luncheon by SWIC – PSOP (Programs and Services for Older Persons) will be held at Fischer's Restaurant (Belleville) on September 12, 2014 – Reservations needed by September 5th (cost is \$18 per person). Bring a canned good with you.

Discussion regarding the official name on the property deed. Ahle said he and Downs will meet with attorney Tom Benedick and report to the board members at the next meeting. All board members were in agreement. A brief discussion followed.

PUBLIC INPUT

None.

ADJOURNMENT

A motion was made by Trustee Jeff Bevirt to adjourn the meeting of the Board of Trustees and seconded by Trustee Kenny Joseph. Motion Carried.

The meeting adjourned at 8:00 P.M.

Respectfully submitted by:

David M. Witter
Town Clerk